



## EMERGENCY EVACUATION PLAN INFORMATION

Dear Parents:

Thank you for enrolling your child at Bethel Lutheran Preschool.

The National Lutheran School Accreditation (with whom we are accredited) requests that childcare facilities and schools provide a written *Emergency Evacuation Plan*. Because the safety of our children is first and foremost at Bethel, we agree that this is a necessary plan to have in place.

Even if an emergency may not be of an extreme nature such as fire or hurricane, there are other circumstances that may make it necessary for a building evacuation such as loss of electrical power or building flooding. We routinely practice "fire drills" with the children to be prepared for any situation that would force us to evacuate on a timely basis.

The first choice of action in our emergency evacuation plan is to move all children and staff to one of our alternate buildings on the property site such as the church kitchen area and music room, the chapel sanctuary, or the church office area. In the event the emergency is for a significant amount of time, we would call all parents or an emergency person(s). Should phone lines to the church and/or school be un-accessible, personal cell phones would be used to call parents for pick up.

We trust the Lord will keep our children safe at all times. We have included an Emergency Evacuation Release Form with this information letter. Your signature and return of this form will allow us to keep your child safe should an emergency evacuation become necessary. Thank you for keeping Bethel Lutheran Church & Preschool in your prayers.

In His Service,

Kendall Lamb  
Preschool Director

**EMERGENCY EVACUATION PLAN PARENTAL RELEASE FORM**  
(To be filled out and signed by child's parent or legal guardian)

Please fill in the following information and initial in the appropriate places at the bottom of this form insure for the care and safety of your child should an emergency situation arise which would cause an emergency evacuation.

CHILD'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

PARENT / GUARDIAN'S PRINTED NAME \_\_\_\_\_

PARENT / GUARDIAN'S SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

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Please Initial Below:

A. Medical Matters

I/We hereby authorize Bethel Lutheran Church & Preschool to retain such medical care and treatment as it deems necessary at the sole discretion of the Bethel Administration/Preschool Director/or staff member accompanying my child during an emergency evacuation situation.

\_\_\_\_\_ Parental Initial

B. Agreement Not To Sue

I/We will never institute or assist in any action against Bethel Lutheran Church & Preschool or members of the staff and administration as a result of any emergency situation that calls for my child's removal to a safe area on Bethel Church property, such as another building.

\_\_\_\_\_ Parental Initial